# **Sprint 1 – Pipeline Automation**

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| Date: | Start: 22/05/2019 | Finish: 03/06/2019 |
| Participants: | • Chad Gay  • Kirsty Mitchell  • Hayat Khan  • Jasveer Benny | |

## **Retrospective**

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| **What did we do well?** |
| * Setup of agile/scrum workflow (Teams/Planner) * Progress tracking across areas of work * Devised preliminary user stories * Discussion between MVP vs. Self-service version * All team members able to access Teams... finally! |

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| **What should we have done better?** |
| * Account for team member (or lack thereof) availability earlier * Touch base with project sponsor more frequently * Attribute importance/story points to user stories |

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| **Actions** |
| * Agree on time/date for regular scrum meetings & sprint duration * Setup meeting with project sponsor * Workflow walkthrough with current BorderTech admins * Submission of progress report to UC – 02/06/2019 |